

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CHOSEN
FREEHOLDERS HELD ON TUESDAY, JANUARY 12, 2016 AT 7:00 P.M.
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

The meeting convened with Director Thornton presiding and the following members answering roll call:

Freeholders Gabor, Hayes, Morey and Thornton (4)
Freeholder Desiderio- Absent (1)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Wednesday, January 6, 2016.”

MOMENT OF SILENCE

FLAG SALUTE

**MINUTES – MOTION TO APPROVE MINUTES OF 12/22/15 REGULAR MEETING
AND 01/06/16 REORGANIZATION MEETING**

FH Hayes moved/ FH Gabor seconded

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio				X		
Ms. Gabor	X					X
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Thornton	X					

COMMUNICATIONS: None.

REPORTS:

- 1) COUNTY ENGINEER: Mr. Foster reported the approach to the Townsends Inlet Bridge Project should be completed by President's Weekend as the contractor was working diligently to that end.
- 2) COUNTY COUNSEL: Jim Arsenault had no report.
- 3) COUNTY TREASURER: Francine Springer had no report.

FREEHOLDER REPORTS:

1) FREEHOLDER MOREY: Mr. Morey reported the innovation forums on Unmanned Aerial Systems (UAS) and their use and integration into the Cape May County Airport were continuing. A forum was scheduled for January 22nd with others to follow over the next few months. Marty Pagliughi and Emergency Management will be participating in one of the upcoming sessions. Having the forums was helping to create focus and interest in Cape May County he stated.

The Mid-Atlantic Aviation Partnership Team (MAAP), the consortium from Virginia, New Jersey and Maryland formed to jointly operate a FAA UAS Test is making good progress he informed. Funding has been physically received by MAPP and they are in the process of "standing up" a New Jersey site under the leadership of Don Sebastian of The New Jersey Innovation Institute. The Cape May County Airport is being considered as a primary flight base he stated.

MINUTES OF A REGULAR MEETING HELD JANUARY 12, 2016 (CONTINUED)

He is scheduled to meet with Jim Bennett and Scott Greene, Executive Director of the DRBA on Thursday. This will provide an opportunity to brief Mr. Bennett, newly appointed Commissioner, on the airport initiative and give him a tour.

He would be serving as chair of South Jersey Economic Development District in 2016. The organization has started this year with all of its former issues pretty much resolved.

Over the weekend Mr. Morey, wife Janice, and Morey's Piers Director of Food and Beverage met with Mike Laffey and Ed Runyon for a tour of the zoo. It was exciting to see the passion and enthusiasm behind the operation and see it first hand as the county considers the vendor for food, beverage and merchandise services there he stated.

The Coast Guard Community activities are beginning anew. Freeholder Hayes will be serving along with Freeholder Morey on the foundation board. They need a good strong base of volunteers, 50-100 people whose responsibilities might include: development, public relations and marketing for the planning of this years' event.

2) FREEHOLDER GABOR: The freeholder let everyone know she has been addressing along with Social Services Director, Sarah Maloney fraud within the social services system. The Prosecutors Office will be partnering in this. She encouraged anybody who suspected fraud being committed to contact social services fraud department and file a report, so the claim can be investigated.

3) FREEHOLDER HAYES: Ms. Hayes encouraged everybody to get over and see the new additions to the County Park/Zoo family. In addition to a new baby girl giraffe she had reported on at the last meeting they have also acquired an 8 month old Dromedary Camel named Marty. He came from the Animal Adventure Park in New York she informed.

She reported Surrogate, Sue Sheppard had been interviewed for "Meet the Courts" recently, a television show put on by the students at the Cape May County Technical High School. It gave her the opportunity to go on air and talk about her office and the work done by the County Surrogate. The students plan to also interview other departments working in the court system. Look for that in the future on public television she stated.

She attended the first real meeting of the Child Abuse and Neglect Task Force last week in Trenton. Her assignment being a protection subcommittee focused on what is being done to protect children in the state. Ms. Hayes has arranged to meet with two different agencies within the state that deal directly with child abuse and neglect. The information received from them will be taken back up to the state task force.

David and Ruth Burton of the Dramis Detachment Marine Corps League were honored for their 10 year effort, collecting toys for children in need through the Toys for Tots campaign, with recognition and a plaque. Subsequently, Mr. Burton read a letter to the Board in which he described how he became coordinator of the Toys for Tots in Cape May County. He explained warehouse space was being sought for next years' toy collection. The 50 by 50 foot pole barn they had been using wasn't large enough to house all the donations. He estimated the space would be needed from mid-November to mid-January. Director Thornton asked Ann Marie McMahon, Facilities and Services Director to check the inventory of county facilities for a suitable space to temporarily house the toys collected for the 2016 Toy Drive.

4) FREEHOLDER DESIDERIO: Mr. Desiderio was absent.

5) FREEHOLDER THORNTON: Director Thornton had no report.

RESOLUTIONS:

INTRODUCED BY MS. GABOR, SECONDED BY MR. MOREY

MINUTES OF A REGULAR MEETING HELD JANUARY 12, 2016 (CONTINUED)

- 19-16 Resolution reappointing Conrad Johnson, Jr. as County Fire Marshal.
(This Resolution authorizes the appointment of Conrad Johnson, Jr. as Cape May County Fire Marshal for a term of one year, pursuant to statute.)
- 20-16 Resolution accepting Grant Award from New Jersey Department of Law and Public Safety for Stop Violence Against Women Act (VAWA) Formula Grant No. 14-VAWA-35 in the amount of \$14,965.00.
(This Resolution authorizes the acceptance of a grant award from the State in the amount of \$14,965.00 (Federal) and \$4,988.00 (Match), total amount of \$19,953.00 for the period of 7/1/15 through 6/30/16.)
- 21-16 Resolution authorizing Change Order No. 1 to County Contract No. 15-106 Comcast Business Solutions for Ethernet Fiber Expansion in the monthly amount of \$2,057.40.
(This Resolution authorizes Change Order No. 01 to County Contract No. 15-106 with Comcast Business Solutions to provide Ethernet Fiber Expansion to link Court House campuses in the monthly amount of \$2,057.40.)
- 22-16 Resolution authorizing payment to the Travelers Insurance Company for various claims in the total amount of \$10,636.42.
(This Resolution authorizes payment to the Travelers Insurance Company, Property-Casualty Department for various claims.)
- 23-16 Resolution applying to the State of NJ Department of Law and Public Safety Division of State Police Office of Emergency Management for FY15 Emergency Management Agency Assistance Grant in the total amount of \$55,000.00.
(This Resolution authorizes application to the State of NJ Department of Law and Public Safety Division of State Police Office of Emergency Management for the period of 7/1/15 to 6/30/16.)
- 24-16 Resolution amending Resolution No. 131-06 appointing William Lombard, Jr. to the Cape May County Solid Waste Advisory Council.
(This Resolution amends Resolution No. 131-06, approving William Lombard, Jr., as a member to the Reorganized Cape May County Solid Waste Advisory Council for the County of Cape May.)
- 25-16 Resolution appointing certain County employees to the permanent position in their respective offices (Facilities & Services).
(This Resolution is appointing County employees from a New Jersey Civil Service Commission Certification which makes them permanent in their titles.)
- 26-16 Resolution authorizing Professional Service Agreement with Siegrist, LLC for canine training and behavior modification services for Animal Shelter and Adoption Center.
(This Resolution authorizes a Professional Service Agreement with Siegrist, LLC to provide canine training and behavior modification services for Cape May County Animal Shelter and Adoption Center effective 1/1/16 through 12/31/16.)
- 27-16 Resolution authorizing Professional Service Agreement with Dr. Matthew Schwert, DVM for veterinary services for Animal Shelter and Adoption center.
(This Resolution authorizes a Professional Service Agreement with Dr. Matthew Schwert, DVM to provide veterinary services for Cape May County Animal Shelter and Adoption Center effective 1/1/16 through 12/31/16.)
- 28-16 Resolution authorizing Professional Service Agreement with Airpower International, Inc., for provision of laboratory certified grade "E" air testing services on an as needed basis.
(This Resolution authorizes a Professional Service Agreement with Airpower International, Inc., (effective 1/1/16 through 12/31/16) for the provision of service controls, preventative maintenance and air testing for the County of Cape May Department of Public Safety Training, Fire Marshal Office.)

MINUTES OF A REGULAR MEETING HELD JANUARY 12, 2016 (CONTINUED)

29-16 Resolution authorizing Professional Service Agreements with various instructors for Cape May County Department of Public Safety Training Center.

(This Resolution authorizes agreements from 1/1/16 through 12/31/16 with the following instructors for police instruction at an hourly rate as specified per individual agreements: Scott Adams, James Bailey, Robert Boyd, Nicholas Gallaccio, John Reemmer, Joseph Rogowski, Matthew Schaffer and William Wilent.)

30-16 Resolution awarding contract to Gravois Aluminum Boats, LLC, DBA Metal Shark Boats to furnish and deliver one 29’ aluminum collared cabin patrol boat for the County of Cape May Prosecutor’s office in the amount of \$320,926.00.

(This Resolution awards a contract to Gravois Aluminum Boats, LLC, DBA Metal Shark Boats to furnish and deliver one 29’ patrol boat for the County of Cape May Prosecutor’s office.)

31-16 Resolution awarding contract to Johnson Controls, Inc., for HVAC equipment, systems & controls inspection, maintenance and repair services.

(This Resolution authorizes a contract with Johnson Controls, Inc. of Blackwood, NJ for HVAC equipment, systems and controls inspection, maintenance and repair services commencing 1/1/16.)

32-16 Resolution authorizing an agreement with Jersey Cape Diagnostic, Training and Opportunity Center for providing recyclable materials pickup service for County of Cape May.

(This Resolution authorizes a one (1) year agreement in the amount of \$58,240.00 with Jersey Cape Diagnostic, Training and Opportunity Center, Inc., a non-profit corporation. Term commences January 1, 2016.)

33-16 Resolution authorizing the Board to hold a meeting excluding the public on January 12, 2016 at 6:00 p.m. or as soon thereafter as possible or as practicable.

Matters falling within the attorney-client privilege and personnel matter.

(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio				X		
Ms. Gabor	X				X	
Ms. Hayes	X					
Mr. Morey	X					X
Mr. Thornton	X					

INTRODUCED BY MS. HAYES, SECONDED BY MR. MOREY

34-16 Resolution granting and amending various Leaves of Absence to County Employees.

(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)

35-16 Resolution appointing a member to the Cape May County R.S.V.P. Community Advisory Council.

(This Resolution authorizes the appointing of Eugene Glembocki to the R.S.V.P. Community Advisory Council, term to expire 12/31/18.)

MINUTES OF A REGULAR MEETING HELD JANUARY 12, 2016 (CONTINUED)

- 36-16 Resolution amending Resolution No. 961-15 authorizing revised application to Department of Children and Families Division of Child Protection and Permanency for 2016 Grant Funds for Human Services Advisory Council for a total amount of \$134,433.00.
(This Resolution authorizes application for funding for the following grant from 1/1/16 through 12/31/16: Human Services Advisory Council in the amount of \$134,433.00.)
- 37-16 Resolution accepting 2016 Delta Dental of New Jersey Foundation Grant in the total amount of \$25,000.00.
(This Resolution accepts funding from the Delta Dental of New Jersey Foundation in the amount of \$25,000.00.)
- 38-16 Resolution authorizing Professional Service Agreement with Resources for Independent Living, Inc. to provide disability services to County residents in an amount not to exceed \$17,500.00.
(This Resolution authorizes a Professional Service Agreement with Resources for Independent Living, Inc. from Burlington, NJ, to provide disability services to County residents effective 1/1/2016 through 12/31/2016.)
- 39-16 Resolution authorizing increase to Professional Service Agreement No. 15-125 with various consultants in an amount not to exceed \$2,000.00.
(This Resolution revises a Professional Service Agreement with Cheryle Eisele from Petersburg, NJ, for consultant services, increasing the amount by \$2,000.00.)
- 40-16 Resolution authorizing Professional Service Agreement with Cape Assist for outreach, enrollment and follow-up services in an amount not to exceed \$15,000.00.
(This Resolution authorizes a Professional Service Agreement with Cape Assist from Wildwood, NJ, to provide outreach, enrollment and follow-up services to meet the objectives of the MIPPA 2015 Medicare Special Benefits Outreach and Enrollment Assistance.)
- 41-16 Resolution extending County Contract No. 15-258 with Medical Alert to March 31, 2016.
(This Resolution extends contract No. 258-15 with Medical Alert to provide personal emergency response units (PERS) to March 31, 2016.)
- 42-16 Resolution extending County Contract No. 15-257 with Senior Care of Cape May to March 31, 2016.
(This Resolution extends contract No. 257-15 with Senior Care of Cape May to provide adult daycare services to March 31, 2016.)
- 43-16 Resolution authorizing agreements between Cape May County Department of Aging and Disability Services and Department of Social Services for various services funded through the Area Plan Grant.
(This Resolution authorizes use of agreements between Cape May County Department of Aging and Disability Services and Department of Social Services for various services funded through the 2016-2018 Area Plan Grant.)
- 44-16 Resolution authorizing a Memorandum of Understanding designating the Atlantic Cape May Local Area under the Workforce Innovation and Opportunity Act (WIOA).
(This Resolution makes the required determinations in conjunction with the County of Atlantic for the Atlantic Cape May Workforce Development Board for the period from July 1, 2015 through June 30, 2016, unless terminated by the County of Cape May.)

MINUTES OF A REGULAR MEETING HELD JANUARY 12, 2016 (CONTINUED)

- 45-16 Resolution authorizing Professional Service Agreement with Bridget Farrell, to provide infection prevention and control consulting services for Health Department in an amount not to exceed \$2,625.00.
(This Resolution authorizes a Professional Service Agreement with Bridget Farrell, RN, CIC, CPHQ from North Cape May, NJ to provide infection prevention and control consulting services for Cape May County Health Department, effective January 1, 2016 through December 31, 2016.)
- 46-16 Resolution supplementing the 2016 Salary Resolution and approving appointments and salaries.
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 47-16 Resolution appointing members to the Advisory Commission on the Status of Women.
(This Resolution appoints Lauren Fogerty a member to the Advisory Commission on the Status of Women. Term to expire January 12, 2019.)
- 48-16 Resolution appointing certain County employees to the permanent position in their respective offices (Park & Zoo).
(This Resolution is appointing County employees from a New Jersey Civil Service Commission Certification which makes them permanent in their titles.)
- 49-16 Resolution adding New Classification for County Employees (Tax Board).
(This Resolution establishes the use of additional NJCSC titles and their salary ranges for County employees by amending Resolution No. 5118-78.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio				X		
Ms. Gabor	X					
Ms. Hayes	X				X	
Mr. Morey	X					X
Mr. Thornton	X					

INTRODUCED BY MR. MOREY, SECONDED BY MS. GABOR

- 50-16 Resolution designating Cape May County members to the Policy Board of the South Jersey Transportation Planning Organization (SJTPO).
(This Resolution designates Freeholder Director Gerald Thornton and Sea Isle City Mayor Leonard Desiderio as annual members to the Policy Board of the South Jersey Transportation Planning Organization, pursuant to SJTPO by-laws.)
- 51-16 Resolution authorizing the County of Cape May to establish a Communications Support Group.
(This Resolution authorizes the County of Cape May to establish a communications support group and appoints the following individuals from 1/1/16 to 12/31/18: Martin L Pagliughi, Anne Marie Ricco, William Bailey, William Szemcsak and Jay Potter.)
- 52-16 Resolution authorizing release of performance guarantee in the amount of \$2,200.00 to Doc1, LLC for improvements to Sunset Boulevard (County Route #606) and Broadway (County Route #626), Borough of West Cape May.
(This Resolution authorizes release of reimbursement for a Cashier’s Check held as a performance guarantee for improvements within the County right of way for Doc1, LLC, Borough of West Cape May.)
- 53-16 Resolution authorizing release of performance guarantee in the amount of \$5,280.00 to Seashore Storage Partnership for improvements to New Jersey Avenue (County Route #621) City of North Wildwood.
(This Resolution authorizes release of reimbursement for a Letter of Credit held as a performance guarantee for improvements within the County right of way for Seashore Storage Partnership, City of North Wildwood.)

MINUTES OF A REGULAR MEETING HELD JANUARY 12, 2016 (CONTINUED)

- 54-16

Resolution approving the application of Cape May County Historical and Genealogical Society and authorizing one appraisal of Block 238 Lot 8.01, Lower Township, for the Open Space Program.

(This Resolution authorizes acceptance of an application to sell a 1.45 acre parcel located on 1649 Bayshore Road Lower Township, New Jersey and further authorizes 1 appraisal to determine fair market value prior to purchase for the Open Space Program.)
- 55-16

Resolution rescinding Resolution 501-15 and rescinding a shared services agreement executing a grant agreement with Cape May Stage for the project known as “Exterior Restoration/Painting of Cape Island Presbyterian Church,” providing for a portion of the funding of this project in a total amount not to exceed \$35,000.00.

(This Resolution rescinds Resolution 501-15 and a shared services agreement with Cape May Stage.)
- 56-16

Resolution approving contract documents for 2016 Miscellaneous Drainage Improvements I on Various County Roads in the Borough of Avalon and authorizing the Clerk of the Board to advertise for bids for same.

(This Resolution approves contract documents and authorizes advertisement.)
- 57-16

Resolution approving contract documents for Lafayette Street (CR633) Bridge over Cape Island Creek Bridge Repairs and authorizing the Clerk of the Board to advertise for bids for same.

(This Resolution approves contract documents and authorizes advertisement.)
- 58-16

Resolution designating No Stopping or Standing along Fidler Road (CR628) in the Township of Dennis, Cape May County, NJ.

(This Resolution designates a no stopping or standing along Fidler Road in Dennis Township.)
- 59-16

Resolution permitting Erma Volunteer Fire Company to solicit contributions at the intersection of Breakwater Road (CR613) and Seashore Road (CR626) in the Township of Lower.

(This Resolution permits fire company volunteers to hold 'coin drops' on various dates throughout the summer to obtain public contributions which help offset operational expenses.)
- 60-16

Resolution approving contract documents for 2016 Miscellaneous Drainage Improvements II on an As-Needed Basis throughout Cape May County and authorizing the Clerk of the Board to advertise for bids for same.

(This Resolution approves contract documents and authorizes advertisement.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio				X		
Ms. Gabor	X					X
Ms. Hayes	X					
Mr. Morey	X				X	
Mr. Thornton	X					

PUBLIC COMMENTS: No public comments.

ADJOURN: 7:41 P.M. FH Hayes moved/FH Gabor seconded.

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio				X		
Ms. Gabor	X					X
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Thornton	X					

APPROVED

DIRECTOR

ATTEST:

CLERK OF THE BOARD